



2018 Delivery Guide

Contact us if you have any questions, comments,
or concerns: 515/851-1690, libland@peconet.net

OUR 2018 DELIVERIES

First delivery: week of May 22

Last Summer delivery: week of Oct. 7

- See page 2 for calendars with numbered weeks -

Every Other Week (EOW) Share deliveries:

- Clarion, Farm, and Clear Lake **start week of May 22**
- Mason City, Garner, Belmond **Start week of May 29**

Once started, EOW member deliveries continue every other week, respectively

The rest of our season's schedule:

- Thanksgiving Delivery will be the week of Nov. 5
- Winter Delivery will be the week of Dec. 10

See below for pick up schedule at each delivery site:

Delivery Schedule

Tuesdays

Garner –795 Bush Ave.	3:30-6:30 p.m.
Clear Lake –315 N. 4 th St.	4:00-6:00 p.m.
Mason City – 23 Oak Dr.	4:30 – 7:00 p.m.

Wednesdays

Clarion – 728 Maple Ln.	5:00 -6:30 p.m.
Belmond – 1535 Taylor Ave.	3:30-5:30 p.m.
Farm - 1465 120 th St., Kanawha	3:00 – 6:30 p.m.

Site	Host	Contact:
Garner	Connie or Roy Tesene	641/923-3222
Clear Lake	Murielle & Dean Hess	641/357-7659
Mason City	David Bernemann,	641/423-0817
Clarion	Becky Ahrendsen	515/851-1187
Belmond	Fonda & Doug Thompsen	641/571-4078
Farm	Jan or Tim	515/851-1690

M A Y 20 18

	Sun.	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4	5
	6	7	8	9	10	11	12
Week #	13	14	15	16	17	18	19
1	20	21	22	23	24	25	26
2	27	28	29	30	31		

J U N E

Week #	Sun.	Mon	Tue	Wed	Thu	Fri	Sat
						1	2
3	3	4	5	6	7	8	9
4	10	11	12	13	14	15	16
5	17	18	19	20	21	22	23
6	24	25	26	27	28	29	30

J U L Y

Week #	Sun.	Mon	Tue	Wed	Thu	Fri	Sat
No delivery – it's July 4 week!							
	1	2	3	4	5	6	7
7	8	9	10	11	12	13	14
8	15	16	17	18	19	20	21
9	22	23	24	25	26	27	28
10	29	30	31				

A U G

Week #	Sun.	Mon	Tue	Wed	Thu	Fri	Sat
10				1	2	3	4
11	5	6	7	8	9	10	11
12	12	13	14	15	16	17	18
13	19	20	21	22	23	24	25
14	26	27	28	29	30	31	

S E P T

	Sun.	Mon	Tue	Wed	Thu	Fri	Sat
Week #							1
15	2	3	4	5	6	7	8
16	9	10	11	12	13	14	15
17	16	17	18	19	20	21	22
18	23	24	25	26	27	28	29
19	30						

O C T

Week #	Sun.	Mon	Tue	Wed	Thu	Fri	Sat
19		1	2	3	4	5	6
20	7	8	9	10	11	12	13

DELIVERY LOGISTICS REVIEW

for new and renewing members

The Weekly Note – The Weekly Note is our electronic Farm Newsletter. We will send it out by email on Tuesday mornings to all members. This will begin the first week of deliveries. Our goal is to have it posted @ www.ostgardens.com by week's end.

Your pick up site:

- A driver from the farm will be at most sites for a short time to set up each delivery site. If we are not present, the site operates effectively on a self-serve basis.
- All shares are boxed in **half bushel, waxed cardboard boxes, unnamed**. Extra shares (Fruit Shares) are staged on the side.
- **Member check-off process at delivery sites** –We will have a **Member check-off list** posted on a clip board. The list will consist of the specific shares with your name listed under each of the share(s) you ordered. For example, there will be a list of Vegetables Shares, and Fruit Shares when they are in season. If you ordered the share, your name will be listed under the respective Share column.
 - Please be sure to **completely cross off your name for all relevant lists before leaving the pick-up site**.
- If you have questions, give us a call. 515/851-1690.
- Our site hosts are also farm members and they graciously offer to support our pick up sites. They are happy to help. If you have specific pick up site questions, please don't hesitate to give them a call. Some will be at the site, others are just a phone call away. A complete list of site host contacts is provided on page 1 of this Delivery Guide.
- Your **delivery box**: We reuse these boxes. Many of our members bring a cloth bag to pick up and unload their week's share into their bag, leaving the box for us to take back to the farm. If you take your box home, please help us by taking care of it and return your box with your next delivery pick up.

Remember these boxes are used for FOOD. Food safety is a serious issue that we plan carefully for at the farm. We ask our members to be aware of their role too. We check the cleanliness and condition of the boxes between each delivery and pull any that have outlasted their life. Please do not use your CSA box to store or haul anything other than your vegetables.
- **Timely pick-up is important.** We provide a specific window for pick up at each site. We ask our members to honor that schedule. Contact either the farm or your site host if there is any schedule mix up that delays your picking up your shares. Their contact is on page 1 of this Delivery Guide.

Our rule of thumb is that any shares not picked up 24 hours after the delivery window are fair game for the site hosts.

Missed your pick up window?

If you know you can't make the pick-up schedule for a specific week please contact the farm. You may have a friend pick up for you. Please be sure they know the pickup process and schedule and have our contact number for any questions.

If your schedule conflict is just a delay of several hours, something can usually be worked out with our site hosts.

Questions? Contact Jan or Tim at 515/851-1690 or libland@peconet.net
We are committed to your satisfaction. Please let us know how we can help.